

New Frankley in Birmingham Parish Council

Prepared by: Margareta Fawcett, RFO
Name and Role (Clerk/RFO etc)

Date: 10/02/25

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/01/2025		
	Cash in Hand 01/04/2024		95,710.12
	ADD Receipts 01/04/2024 - 31/01/2025		103,073.41
			198,783.53
	SUBTRACT Payments 01/04/2024 - 31/01/2025		79,988.40
A	Cash in Hand 31/01/2025 (per Cash Book)		118,795.13
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2024	117.34	
	Current Account - New Frankley in 30/11/2024	72,441.44	
	Deposit Account - New Frankley in 30/11/2024	46,236.35	
	Multipay Credit card 30/11/2024	0.00	
			118,795.13
	Less unrepresented payments		118,795.13
	Plus unrepresented receipts		
B	Adjusted Bank Balance		118,795.13
	A = B Checks out OK		

New Frankley in Birmingham Parish Council
PAYMENTS LIST

10 February 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
190 Telephone	02/01/2025		Current Account - Ne		phone calls	4COM NETWORK SERVICE	S	50.08	10.02	60.10
189 Phone System Lease	02/01/2025		Current Account - Ne		Phone System Lease	CF Corporate Finance	S	356.92	71.38	428.30
185 Office Supplies	08/01/2025		Petty Cash		Office supplies	Amazon Business	S	18.29	3.66	21.95
186 Office Supplies	08/01/2025		Petty Cash		Cleaning Materials	Linda Richardson	X	13.85		13.85
187 Office Supplies	10/01/2025		Petty Cash		Cleaning Materials	Linda Richardson	X	5.00		5.00
191 Office Supplies	10/01/2025		Current Account - Ne		lloyds bank monthly fee	Amazon Business	S	18.98	3.80	22.78
191 Visa Lloyds Credit Card Service	10/01/2025		Current Account - Ne		lloyds bank monthly fee	Amazon Business	X	6.00		6.00
197 Electricity Bills	10/01/2025		Current Account - Ne		Electricity Bill	Tomato Energy	L	70.22	3.51	73.73
192 Payroll Outsource	20/01/2025		Current Account - Ne		Payroll Outsourcing	DCK Payroll	S	30.00	6.00	36.00
193 Premises Repairs and Maintena	20/01/2025		Current Account - Ne		Plumbing services	Stephen Palethorpe	X	120.00		120.00
194 Water Rates	22/01/2025		Current Account - Ne		Water Bill	Everflow Limited	Z	17.30		17.30
195 Gas Bills	22/01/2025		Current Account - Ne		Gas Bill	POZITIVE ENERGY	L	96.64	4.83	101.47
196 PAYE STAFF QUARTER	22/01/2025		Current Account - Ne		PAYE Employers	HMRC CUMBERNAULD	X	610.37		610.37
188 Office Supplies	27/01/2025		Petty Cash		Cleaning Materials	Rachael Anstey	X	1.49		1.49
198 Staff Salaries Inc Employers NI	28/01/2025		Current Account - Ne		Payroll payment	New Frankley in Birmingham	X	2,721.96		2,721.96
198 Staff Wages	28/01/2025		Current Account - Ne		Payroll payment	New Frankley in Birmingham	X	140.00		140.00
201 Unity Service Charges	31/01/2025		Current Account - Ne		Unity Bank Charges	Unity Trust Bank	X	9.30		9.30
200 Nest Pensions Contributions	31/01/2025		Current Account - Ne		Nest Pensions Contributions	NEST Pensions	X	211.11		211.11
199 Office Printer Lease	31/01/2025		Current Account - Ne		Quarterly Print/Scan Charge	SBS UK PLC	S	50.53	10.11	60.64
Total								4,548.04	113.31	4,661.35

The total of expenses for January 2025 amount to £4,661.35 and without VAT (£113.31) it is £4,548.04.

Most of expenses are regular monthly payments for phones, printer fees, gas, electricity and water bills, staff pay, pensions, cleaning materials.

Emergency maintenance of the sink's hot tap cost of £120 was paid on 20th January.

Quarterly Payment for the PAYE Employers was paid to HMRC of £610.37.

Truck running costs were not created this month.