

**DECLARATION OF ACCEPTANCE OF OFFICE FOR PARISH AND  
TOWN COUNCILLORS**

I, Thomas DAY..... (insert name of person making declaration)

Having been elected to the office of *member / co-opted member / chairman* (delete as appropriate)

Of New Frankley in Birmingham Parish Council..... (insert name of council)

Declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

Signed [Signature]..... Dated 15/7/2024.....

This declaration was made and signed before me,

Signed [Signature]..... (signature of the clerk)

Date 15/7/2024.....

Proper Officer of the Council or Member of the Council (delete as appropriate)

**Note:**

The Local Government Act 1972 s 83 (4) requires that:

"A person elected to the office of chairman of a parish council or to the office of parish councillor shall

- (a) in the case of chairman, at the meeting at which he is elected
- (b) in the case of a councillor, before or at the first meeting of the parish council after his election or
- (c) in either case if the council at that meeting so permit, before or at a later meeting fixed by the council:

Make in the presence of a member of the council or of the proper officer of the council and deliver to the council a declaration of acceptance of office in a form prescribed by an order of the Secretary of State, and if he fails to do so his office shall thereupon become vacant."

The form is in accordance with the following Order made by the Secretary of State: SI 2012 No. 1465 The Local Elections (Declaration of Acceptance of Office) Order 2012

The clerk retains the forms: