



At a meeting of the Finance and Management Committee, at 12 Arden Road in Frankley, on 6 March 2024, at 13:00 hours.

Chairperson: Cllr Linda Coates
Cllrs present: Kate Strachan, Mick Murphy.

Also, in attendance: Margarita Fackrell (RFO),
Rachael Anstey (Clerk)

Members of the Public: 1

MINUTES

1 **Apologies**

An apology was received on behalf of Councillor Walker, the apology was accepted.

2 **Declarations of Interest**

The following declarations of interest were made by councillors:
Coates, Murphy, Strachan regarding the newsletter and Street Champions.

3 **Minutes of the Finance & Management Committee**

The minutes of the previous F & M Committee meeting, held on 7 February 2024, were accepted and signed.

4 **Public Participation Session**

A member of the public present had been invited to provide information on the running of the Street Champions truck, under item 5.

5 **Street Champions Truck**

The RFO had queried an invoice from Bibby that had been sent to the home address of a retired Chairman, on behalf of RMB Commercials. The administration team would make contact ensuring the correct contact details were updated, query the electricians that stated failed but weren't quoted, and book the advisory work quoted. It was-

RESOLVED: That, the truck tailgate testing expenditure, conducted on site totalling £202.20 incl. VAT, along with £745 for subsequent work related to the test, be approved.

The administrator of the truck only had a month to sort insurance that expired on 8 April. He would train up volunteers.

The idea of funding the hire of skips was discussed, it was agreed they might be inundated with rubbish without a way to restrict it coming in from other areas.

The idea of funding signs mounted that read “no fly tipping or dumping” was supported. The Clerk had been told by BCC that they were no longer providing them, instead a pot of funding was going toward CCTV in hotspots and the Clerk had put forward areas in Frankley but not heard back. It was advised to speak to a previous Chairman about sourcing some possibly out of the Housing Liaison Board’s fund.

5 Newsletter

The question of whether it was possible to save money in the delivery of the newsletter to residents’ homes, instead have the residents collect a copy from the parish office, New Starts, and the library. It was acknowledged it wouldn’t help those not mobile.

The case of delivering the newsletter by councillors was cited, it was noted it had been tried and tested, resulting in some areas left without a copy.

A request to be made for articles for the newsletter be forwarded to Sid by beginning of May to go off to the printers by mid-May.

It was **RESOLVED:** That, the expenditure for the printing and delivery of the Spring newsletter, be approved.

6 Printer

The various printer options were considered, and the conclusion was to go for remanufactured Sharp model, having A3 printing capability, from the existing supplier which worked out go be cheaper in price than what was currently paid, spread over a 3-year period. It included labour, call out, parts and replacement toners auto monitored and sent out in advance. The existing printer HP Colour Wide Flow E5865OPCL6 would be gifted to the community to use at New Starts, along with the Epsom A3 printer, both being surplus to requirement.

It was **RESOLVED:** That, the expenditure for the remanufactured Sharp model no. 4051 printer, at £43.68 per month over 3 years, be approved.

6 Internal Audit

It was **RESOLVED**: That, the slight increase in fees in line with the WALC Fee Structure for the internal audit 2024, amounted to new amount of £390 (not the previous stated amount of approximately £375), be approved.

7 Black bags

Gaz bags had quoted £12.75 per 1,000. At that price, it was –

RESOLVED: That, expenditure for 10,000 black bags from Gaz Bags, approved. As well as a quote for 50,000 doggie scoop bags from same supplier, obtained.

8 Any other business

Water supplier: The current provider had altered fixed price services by £1.10 per cubic metre. Water supply overflow put usage at 6 per cubic metre was within budget.

Valuation of Assets: The outside cupboard's value set at £1 was too low should it have to be replaced the cost would be a lot higher. Therefore, it was determined that the RRP ascertained, as well as for the storage containers and its contents for insurance cover purposes.

Time ran out, the rest of the business to be transacted at the next meeting of the F&M Committee, scheduled for Wednesday 20 March at 1pm, in the Arden Road office.

Meeting closed: 2pm.

Chairperson.....

Date.....