



## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the New Frankley in Birmingham Parish Council, at the parish office, 12 Arden Road, Frankley, on **Monday 19<sup>th</sup> February 2024**, at 7pm.

*R. Anstey*

14<sup>th</sup> February 2024

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### AGENDA

- 1 Chair's welcome and announcements:** New councillor Phil Johnston to sign the Acceptance of Office form and formally register any declarations of interest.
- 2 Apologies:** to consider written apology and reason for absence.
- 3 Declarations of interest:** Members are reminded it is their responsibility to keep declarations of interest updated. To receive any declarations of interest.
- Attached 3 Minutes:** To accept by signing the minutes of the last parish council meeting on 15 January 2024.
- Attached 4 Minutes of the Finance and Committee meeting:** on 7<sup>th</sup> February 2024.
- Attached 5 Staffing Committee:** To receive an update.
- 6** There was no meeting of the Appeals Committee.
- 7** The update from Balaam's Wood Committee noted "three picnic benches that had been purchased had arrived and were being stored at the Lickey Hill Country Park. It was hoped to install them on the grassland part of the nature reserve in the spring. Two benches given by the Rangers have now been painted black and

once they have been stencilled, they would be installed in the orchard”.

**8 Planning, Environmental, Highways and Transport Committee:** to receive a report.

**9 Carnival and Events Committee:** to receive an update.

**10 To receive** an update from the Street Champions:

- a. Progress of the outstanding documents and funds transferred back to the Parish Council.
- b. Lifford tip would remain open until 2025. New rules from 19<sup>th</sup> February 2024 made it compulsory for protective equipment to be worn on site, comprised of boots, hat, gloves and goggles. With only one crew member out of the truck whilst on site.

**11 To receive** a report on:

- Any actions taken under the authority provided to the Clerk to act in pursuant of Council’s powers and functions, with an explanation of why it was used.
- Outstanding actions:
  - a. Drain in front Arden Road shops carpark was repaired.
  - b. A new councillor vacancy advertised after speaking to the City Council’s Monitoring and Governance Officer.
  - c. To elect an interim representative for the City Standards Committee.
  - d. To elect an interim representative for the Resilience Team / Flood Plan.
- Parishioner’s correspondence:

Telegraph pole installed on Dartmoor Close without notification was directly in front of the complaint property and a line of vision.

**12 Strategic plan:** To receive an update.

**13 To receive** Chair's announcements.

**14 To raise** any questions to the Chair on the transaction of business of the Parish Council.

**Attached 15 To approve** finance documents and appointment on:

-monthly year to date expenditure report and the finance report for January 2024,

-the Precept of the calculation of the Precept used sent to BCC,

- an invoice for approval of the floral enhancement in 2023,

- Eleanor Choudry's fees, for the internal audit in 2024,

- Gill Lungley's training fees, in a two-hour face to face session for the Parish Council at £140 and £40 for mentoring the staff.

**Attached 16 To note** that there were no new planning applications to consider or planning decisions.

**17 To receive** a report from the District Councillor.

**18 To receive** any matters from the public in regard to items on the agenda.

**19** As the Chairperson is authorised to act in between meetings, except in the parish council's functions.

It is the Clerk hereby **authorised to act** in between meetings, in pursuant of the council's functions and powers delegated to the Proper Officer, in consultation with the Chairperson, and if used report back to the next meeting.

**20 To move** to a private closed session to the public, **to discuss** HR matters in relation to the Administration Assistant, and **to consider** an upgrade in hours and duties.

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